



# SWIRE HONG KONG STAFF ASSOCIATION

Website: [www.shksa.com](http://www.shksa.com)

## Vocal Technique & Singing Course (Class instructed in Cantonese)



- Date** 14, 21, 28 April and 5 May, 2018 (Saturdays, 4 classes)
- Time** 10:00 am - 11:30 am
- Venue** Unit A, 2/F, Hing Lee Commercial Building, 12-14 Shanghai Street, Jordan, Kowloon.
- Outline** By learning professional vocal techniques, you will be able to improve your singing abilities rapidly and effectively. During each lesson, you will be learning through a variety of singing practices. By the end of this course you will see improvements in the way you sing and speak. You will also learn how to protect your vocal cords. (Specific course contents include: breathing / vocal techniques and effective use of vocal cords / resonance / improvement of voice projection through singing and voice protection methods)
- Fee** HK\$ 240 (only for member)
- Quota** 12 persons
- Remark** The cost of materials and equipment are included in the tuition fee.
- Offered by** [Singing Square](#)
- Enrolment** Please complete the Enrolment Form below and fax to SHKSA or enrol online at [www.shksa.com](http://www.shksa.com). Participants will be chosen via lottery if the number of applicants exceeds the number of available places.
- Enquiries** Please call 2562-2657 during office hours.

**※ Enrolment Deadline: 19 March 2018 ※**

### Rules for participants

- Members must present their staff cards when attending the activities/ interest classes.
- Enrolment for any activities/ interest classes may not be transferred to other colleagues or friends.
- Each member may only submit one enrolment form for each activity/ interest class. Repeated submissions may result in disqualification from enrolment.
- Members must accompany non-members for activities / interest classes that accept non-members.
- Confirmation of enrolment:** Enrolment shall be confirmed by email or telephone. The enrolment results can also be found on [www.shksa.com](http://www.shksa.com). Upon receipt of enrolment confirmation, members must settle the fees by sending a cheque to SHKSA within five working days payable to “**Swire Hong Kong Staff Association**”.
- Cancellation policy:** To cancel an enrolment, members must inform SHKSA within two working days after receipt of enrolment confirmation. Otherwise, **if a replacement cannot be arranged**, SHKSA shall charge the member the specified course/ activity fee and a penalty of HKD 200.
- Absence:** Absence without valid reasons or prior notice will not only waste the funding provided by SHKSA but also deprive other members of their chances to join the activity/ interest class. If any vacancy is not replaced due to the above reasons, SHKSA shall charge a penalty of HKD 200 on attendees **with an attendance rate below 50%. Please be punctual in any activity or interest class. Latecomers may not be allowed to enter the activity venue after commencement of the class.**
- Violation of rules:** Any violation of the above rules may lead to suspension of membership for one year. SHKSA reserves the right to report to the supervisor of the member in case of repeated violation.

### Vocal Technique & Singing Course - Enrolment Form

Name of Member: \_\_\_\_\_ Company: \_\_\_\_\_ Staff Card No: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_ (office) \_\_\_\_\_ (mobile) Email Address: \_\_\_\_\_

Total Fee: \$ \_\_\_\_\_ Member's Signature: \_\_\_\_\_

- Participants shall bear the sole responsibility for injuries arising from accidents or mishaps during the activity.
- Photos taken in the course of activities and interest classes organised by SHKSA may be uploaded to the website or be used in other means relating to SHKSA.

Office Address: 30/F Dorset House, Taikoo Place, Quarry Bay, Hong Kong  
Tel: 2562-2657 / Fax: 2562-6507 / Email: [shksa@shksa.com](mailto:shksa@shksa.com)